



## **NOMINATING COMMITTEE AGENDA**

**September 23, 2024 | 4 pm**

**Zoom Meeting:** <https://cofc.zoom.us/j/93945682453?from=addon>

**Meeting ID:** 939 4568 2453

**COMMITTEE MEMBERS IN ATTENDANCE:** Chair, Steve Kerrigan, Vice Chair, Neil Draisin, Johnnie Baxley, Leslie Gambia, Chappy McKay, Tricia Ory, Keith Sauls, and Sherrie Snipes-Williams

**EX OFFICIO MEMBER IN ATTENDANCE:** Dan Frezza, Chief Executive Officer of Institutional Advancement and Executive Director of the CofC Foundation

**STAFF MEMBER IN ATTENDANCE:** Laney Friedman '12, Executive Associate and Board Liaison

### **MINUTES:**

#### **I. CALL TO ORDER AND ROLL CALL**

- a. Chair Steve Kerrigan called the meeting to order at 4 pm on September 23, 2024, and noted for the record that the meeting notice had been posted as required by the South Carolina Freedom of Information Act. Staff Liaison Laney Friedman confirmed a quorum was present.

#### **II. APPROVAL OF MINUTES FROM May 2, 2024**

- a. Chair Kerrigan called for the approval of the minutes from the May 2, 2024 meeting. Neil Draisin moved, and it was seconded by Tricia Ory, and was approved unanimously.

#### **III. RECRUITMENT PROCESS**

- a. During the meeting, Chair Kerrigan asked Dan Frezza to discuss the current demographics of the board. Frezza presented several graphs and data that we currently have. After his presentation, there was a discussion about collecting additional data. The committee agreed to gather more data and have a further discussion at the November Board meeting.



#### IV. FELLOWS PROGRAM

- a. Chair Kerrigan thanked Sherrie Snipes-Williams for her efforts regarding the Fellows Program. He proposed moving the Fellows into the Governance & Board Effectiveness (G&BE) Committee. Nominating would still handle nominating and interviewing, but G&BE would oversee the program's cohort (onboarding, projects, mentors, etc.). Staff will assist G&BE Committee with general oversight of the Fellows.

#### V. NOMINATIONS

- a. Chair Kerrigan assigned Neil Draisin and Leslie Gambee to work on criteria for officer nominations.
- b. There will be a new timeline for this year in selecting new board members:
  - i. Review the initial pool of candidates in December/January.
  - ii. February 1 will be the deadline for applications.
  - iii. Final interviews completed by March.

#### VI. BYLAW CHANGES

- a. Chair Kerrigan mentioned that Chair of the G&BE Committee, Sabra Horne, asked all chairs to review their committee's charter and responsibilities. Updates to the current Nominating Committee charter include:
  - i. Removed "orientation and onboarding" from the committee's description, as these tasks will be handled by G&BE.
  - ii. Added the responsibility of selecting the Fellow cohorts.
  - iii. Included provisions about addressing vacancies in officer positions.

#### VII. EXECUTIVE SESSION (IF NEEDED)

- a. No executive session was needed.

#### VIII. NEW/OLD BUSINESS

- a. There were no new or old business items discussed.

#### IX. ADJOURN

- a. The meeting was adjourned at 4:42 PM with unanimous approval.



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