



## **NOMINATING COMMITTEE MEETING MINUTES**

**January 10, 2025 | 10 am**

**Zoom Meeting:** <https://cofc.zoom.us/j/92305479271>

**Meeting ID:** 923 0547 9271

**COMMITTEE MEMBERS IN ATTENDANCE:** Chair, Steve Kerrigan, Vice Chair, Neil Draisin, Leslie Gambee, Chappy McKay, Tricia Ory, Keith Sauls, and Sherrie Snipes-Williams

**COMMITTEE MEMBERS NOT IN ATTENDANCE:** Johnnie Baxley

**EX OFFICIO MEMBER IN ATTENDANCE:** Dan Frezza, Chief Executive Officer of Institutional Advancement and Executive Director of the CofC Foundation

**STAFF MEMBER IN ATTENDANCE:** Laney Friedman '12, Executive Associate and Board Liaison

### **MINUTES:**

#### **I. CALL TO ORDER AND ROLL CALL**

- a. Chair Steve Kerrigan called the meeting to order at 10:03 am on January 10, 2025, and noted for the record that the meeting notice had been posted as required by the South Carolina Freedom of Information Act. Staff Liaison Laney Friedman confirmed a quorum was present.

#### **II. APPROVAL OF MINUTES FROM NOVEMBER 14, 2024**

- a. Chair Kerrigan called for the approval of the minutes from the NOVEMBER 14, 2024 meeting. Neil Draisin moved, and it was seconded by Leslie Gambee, and was approved unanimously.

#### **III. DRAFT OF OFFICER QUALIFICATIONS**

- a. Chair Kerrigan presented the document drafted by Leslie Gambee and Neil Draisin, which outlined officer qualifications. He aims to incorporate these qualifications into a formal policy, discuss it with the board, and hold a vote for the new policy.

#### **IV. POTENTIAL BOARD MEMBERS EMAILS**

- a. Chair Kerrigan referenced the draft email that was posted on the board portal for committee members to review. A discussion followed regarding the content of the email. This email will be sent to potential new board members to gauge their interest in serving on the Foundation Board.



I. CURRENT NOMINEE LIST DISCUSSION

- a. Chair Kerrigan called for a motion to enter executive session for the purpose of appointing members to a public body. The motion was seconded and unanimously approved. The committee began the executive session at 10:27 am. During this time, there was a discussion regarding the current list of nominees. The executive session concluded at 10:40 am, and no actions or votes were taken during this period.

II. NEW/OLD BUSINESS

- a. There were no new or old business items discussed.

III. ADJOURN

- a. The meeting was adjourned at 10:45 am with unanimous approval.

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